







Saints Peter and Paul Catholic Primary School

13.1. Access to Information							
Audit Ref	Audit item	Suggested Actions	Priority	Budget Implications	Target Date for completion	Ownership of task	Date Completed
10.13	Website and social Media	Link to Google Maps to be placed on the school's 'Contact Us' page of the website to assist with route planning.	8	N/L	ASAP	HT	Checked ✓ Oct 24
13.2. Access to Site and Facilities							
Audit Ref	Audit item	Suggested Actions	Priority	Budget Implications	Target Date for completion	Ownership of task	Date Completed
10.22	Disabled Parking	<p>Place a sign at the entrance to the school showing that there is a carpark with accessible parking facilities.</p>  <p>Erect a sign in front of the accessible parking bay at a height of 1 metre (in case of snow on the ground). Mark out a safe walkway in the areas of the car park where the pathway does not reach.</p>	B	L	2022		Summer Term 2022 Checked Oct 24
10.23	Reception facilities	<p>Please place a shelf at your reception desk to enable a wheelchair user to place their legs under the table. Install a portable hearing loop and clearly display the sign.</p>   <p>Provide a seat with high back and arms</p>  <p>Provide signage next to all of your intercoms</p>	B	N/L	2022	Site Manager	Summer Term 2022 Checked ✓ Oct 24



Saints Peter and Paul Catholic Primary School

							
10.2.6	External Areas	<p>Ensure that all outside steps have nosings. Nosings should be 2-inchstrips which are painted or attached to the front and top of each step. Usually, yellow is used as it is a good contrasting colour. Re paint at the first sign of wear.</p> <p>Install additional signage externally to assist with wayfinding and replace any signs which have faded.</p>	B	L	2022	Site Manager	Summer Term
10.2.10	Accessible toilets	<p>-Mirror, coat hook and grab bar to be installed at an accessible height in the accessible toilet.</p> <p>-Fittings and fixtures which are white (on a white wall) to be painted in a contrasting colour.</p> <p>Ensure your emergency alarm cord is free and not tangled.</p> <p>Install a flashing light inside your accessible toilet to alert a deaf user of the activation of the fire alarm.</p>	B	N	ASAP	Site Manager	April 22 Comp ✓
			B	N	ASAP		Checked ✓ Oct 24
			B	L	2022		
10.2.13	Internal Signage	<p>Ensure your classroom door vision panels are not obstructed with too many posters.</p> <p>Review internal signage and ensure it is all in both uppercase and lowercase lettering.</p> <p>Consider adding and option in Braille.</p>	B	N	ASAP	Site Manager	April 22 Comp ✓
			B	L	2022	Teachers	Comp Checked ✓ Oct 24
			B	L	2022		Not comp
							
10.2.18	Doors	<p>Change non-compliant door handles to the D style of handle.</p>	B	L	2022	All handles are compliant	comp ✓ Checked ✓ Oct 24
							
		<p>Handles which do not contrast in colour to the door should either be changed or painted to a different colour.</p>	B	B/N	2022		
10.2.20	Furniture and Teaching Equipment	<p>Provide at least 1 high backed chair in the Staff Room.</p>	B	N	ASAP		Checked ✓ Oct 24



Saints Peter and Paul Catholic Primary School

10.3.1	Training of Teachers and Teaching Assistants	Ensure your staff, pupils and governors receive disability awareness training.	B	Ongoing			To be arranged again for spring 25
--------	--	--	---	---------	--	--	------------------------------------

	Print Name	Signature
Headteacher	Joanna Mousley	<i>J Mousley</i>
SENCO	Laura Kildare	<i>Laura Kildare</i>
Acting Chair Of Governors	Matty Pendergast / Linda Mooney	M. Pendergast / <i>l. Mooney</i>

Date Initiated: December 2021

Updated : April 2022

September 2024